

HOUSEKEEPING GUIDELINES

CLEANING PROCEDURES FOR PREVENTION OF EXPOSURE TO CONTAGIOUS VIRUSES IN ACADEMIC/ADMINISTRATIVE BUILDINGS

As part of the department's standard operating procedures and practices, all common touch surfaces are cleaned and disinfected using EPA registered chemicals. Surfaces are wiped and left wet for effective dwell time.

Employees are trained on proper procedures, chemical usage, and effective hand washing techniques. All employees are provided necessary personal protective equipment to prevent exposure in the workplace. Hand sanitizing stations are provided at main entrances for student, employee, and/or guest use.

CLEANING SCHEDULE

Restrooms/Showers

All common touch surfaces (such as knobs, handles, dispensers, push plates, switches, and receptacles) shall be cleaned and disinfected daily with OXIVIR TB as a first step in our process. Remaining shall be cleaned with Alpha HP.

Public Spaces

All common touch surfaces shall be cleaned and disinfected daily using OXIVIR TB.

Floors/Tiles

Public areas shall be spot mopped daily; fully mopped weekly (with auto-scrub as needed); buffed monthly, top scrubbed, stripped, and recoated annually.

Floors/Carpet

Public areas shall be spot vacuumed daily; fully vacuumed weekly; extracted annually; and interim cleaned as necessary.

Kitchens

Areas shall be cleaned and disinfected weekly using Alpha and Prominence with common touch surfaces cleaned with OXIVIR TB.

OUTBREAK RESPONSE

In response to an infectious disease outbreak, the Facilities Department is prepared and equipped with the ability to expeditiously clean and disinfect necessary areas.

In order to achieve this, the chemical Bru-Tab shall be utilized, dispersing via Victory electrostatic sprayers in conjunction with various additional sprayers as necessary for most effective coverage.